

(Units: J.K. Cement & J.K. White Cement)

#### FOR INTER DEPARTMENTAL USE

|  |  |  |
| --- | --- | --- |
| **FROM :MANOJ SHARMA** | **PLACE:BHARATPUR** | **To:HEAD (CTS)DELHI** |

**Ref: Date: 10/11/2022**

**THROUGH: REGIONAL HEAD**

**Sub: Submission of CTS Events Bill Received From Stockiest/Dealer (White/North Grey/ South Grey)**

**Respected Sir,**

**Herewith I am sending the Bills of the CTS activities. Details are as follows.**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name /Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount to be Paid** | **Name of the Pbarty** | **Name of the Bank & Branch Address** | **Bank Account No.** | **IFS Code** |
| 1 | IHB MEET/18.10.2022 | G | DHOLPUR | 25 | 399 | 9975/- | Sharma Cement Agency | IIDBI BANK & IDBI BANK LTD.,SHASTRIMARKET G.T.ROAD,DHAULPUR,RAJASTHAN, PIN-328001,RAJASTHAN-321001 | 1517651100005432 | IBKL0001517 |
|  |  |  |  |  |  |  |  |  |  |  |

**You are requested to please arrange to release the payment by RTGS/NEFTfor the above parties.**

**With Kind Regards**

**(EMPLOYEE NAME) (REGIONAL HEAD)**



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| **S. No.** | **Name /Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount to be Paid** | **Name of the Pbarty** | **Name of the Bank & Branch Address** | **Bank Account No.** | **IFS Code** |
| 1 | PMAY MELA/19.10.2022 | G | MANIA | 51 | 179 | 8650/- | Sharma Cement Agency | IIDBI BANK & IDBI BANK LTD.,SHASTRIMARKET G.T.ROAD,DHAULPUR,RAJASTHAN, PIN-328001,RAJASTHAN-321001 | 1517651100005432 | IBKL0001517 |
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| **S. No.** | **Name /Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount to be Paid** | **Name of the Pbarty** | **Name of the Bank & Branch Address** | **Bank Account No.** | **IFS Code** |
| 1 | MMM/21.10.2022 | G | RAJAKHERA | 100 | 1000 | 13000/- | Sharma Cement Agency | IIDBI BANK & IDBI BANK LTD.,SHASTRIMARKET G.T.ROAD,DHAULPUR,RAJASTHAN, PIN-328001,RAJASTHAN-321001 | 1517651100005432 | IBKL0001517 |
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**Ref: Date: 10.11.2022**

**THROUGH: REGIONAL HEAD**

**Sub: Submission of CTS Events Bill, Expenses made by CTS Executive (White/North Grey/ South Grey)**

**Respected Sir,**

**We have conducted the following activities for which following expenditures were made. The details are as follows: -**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name/Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount Paid** |
| **1** | **SMALL GROUP EVENTS / 17.10.2022** | **G** | **MANIA** | **12** | **75** | **900/-** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**You are requested to please arrange to credit the amount in my SAA A/c.**

**With Kind Regards**

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| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name/Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount Paid** |
| **1** | **SMALL GROUP EVENTS / 19.10.2022** | **G** | **MANIA** | **12** | **79** | **950/-** |
|  |  |  |  |  |  |  |
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| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name/Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount Paid** |
| **1** | **SMALL GROUP EVENTS / 21.10.2022** | **G** | **BAYANA** | **12** | **78** | **940/-** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name/Date of Activity** | **Product**  **(G/W)** | **Place of Activity** | **No. of Participants** | **Rate per Head** | **Amount Paid** |
| **1** | **SMALL GROUP EVENTS / 20.10.2022** | **G** | **BAYANA** | **12** | **78** | **940/-** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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